

**Committee:** Executive  
**Date:** Monday 4 March 2013  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

**Councillor Barry Wood (Chairman)**  
**Councillor Ken Atack**  
**Councillor John Donaldson**  
**Councillor Tony Ilott**  
**Councillor D M Pickford**

**Councillor G A Reynolds (Vice-Chairman)**  
**Councillor Norman Bolster**  
**Councillor Michael Gibbard**  
**Councillor Nigel Morris**  
**Councillor Nicholas Turner**

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 10)

To confirm as a correct record the Minutes of the meeting held on 4 February 2013.

## **Strategy and Policy**

6. **Local Plan 2012 Update** (Pages 11 - 154)

**6.35pm**

Report of Head of Strategic Planning and the Economy

### **Summary**

To submit to members for their consideration an update report on the progress made to complete the Local Plan 2012.

### **Recommendations**

The Executive is recommended:

- (1) To note the progress being made to complete the Cherwell Local Plan.
- (2) To approve the additional 'focused' consultation required.

## **Service Delivery and Innovation**

7. **Update on Major Programmes** (Pages 155 - 186)

**7.05pm**

Report of Head of Transformation

### **Summary**

To provide an update on progress in implementing robust governance of major change projects.

### **Recommendations**

The Executive is recommended to:

- (1) Note the work done to embed the governance standards for the Place Programme and Transformation Programme for Cherwell District Council and South Northamptonshire Council, including acting on guidance offered by Internal Audit.
- (2) Note the development of a Statement of Recommended Practice in relation to how major projects are managed, and the forthcoming opportunities for Members to be briefed on the methodology.
- (3) Note the plans to acquire temporary project management resources to ensure the robust delivery of the council's major projects, and build future project management capacity.

## **Value for Money and Performance**

8. **Performance Management Framework 2012/13 Third Quarter Performance Report** (Pages 187 - 232) **7.15pm**

Report of Head of Transformation and Corporate Performance Manager

### **Summary**

This report covers the Council's performance for the period 01 October to 31 December 2012 as measured through the Performance Management Framework.

### **Recommendations**

The Executive is recommended:

- (1) To note the many achievements referred to in paragraph 1.3.
- (2) To identify any performance related matters for review or consideration in future reports identified in paragraph 1.4
- (3) To note progress on issues raised in the Quarter two report highlighted in paragraph 1.5

9. **2012/13 Quarter 3 Finance Report** (Pages 233 - 248) **7.25pm**

Report of Head of Finance and Procurement

### **Summary**

This report summarises the Council's Revenue, Capital, Procurement action plan and Treasury performance for the first 9 months of the financial year 2012/13 and projections for the full 2012/13 period.

These are measured by the budget monitoring function and reported via the Performance Management Framework (PMF) informing the 2013/14 budget process.

### **Recommendations**

The Executive is recommended:

- (1) To note the projected revenue and capital position at December 2012.
- (2) To note the Q3 performance against the 2012/13 investment strategy.
- (3) To note the contents and the progress against the Corporate Procurement Action Plan (detailed in Appendix 1) and the Procurement savings achieved at December 2012 (detailed in Appendix 2).

## **Urgent Business**

### **10. Urgent Business**

Any other items which the Chairman has decided is urgent.

### **11. Exclusion of the Press and Public**

The following report contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3– Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.”

### **12. Bodicote Park (Pages 249 - 254)**

**7.35pm**

Exempt report of Head of Regeneration and Housing

This report is exempt from publication by virtue of paragraph 3 of Schedule 12A of Local Government Act 1972.

**(Meeting scheduled to close at 7.45pm)**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to

[democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
[natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk), 01295 221589

**Sue Smith**  
**Chief Executive**

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